

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 22nd June, 2016 at 7.00 pm.

Present: Councillors: Mrs Johnson, Poolford, Scullion, Mrs Simpson, Swan, Mrs Taylor, Thompson (in the Chair), Wardell. Ward Councillor: Cllr Lisseter.

Parishioners present: Three.

The clerk recorded the minutes.

16/173 Jo Cox MP

A minutes silence was observed for Jo Cox MP.

16/174 Apologies: Councillors: Ms. Dams, Mrs Mills and Richardson. Ward Councillors: Evison and Owen.

16/175 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Johnson	Item No 12	Non-pecuniary	Village Show Committee Member
Cllr Mrs Simpson	Item No 15	Non-pecuniary	HCSRA Trustee
Cllr Wardell	Item No 15	Non-pecuniary	HCSRA Secretary

16/176 Minutes - Resolved - That the minutes of the Annual Council Meeting held on 25th May, 2016 and the Ordinary Meeting held on 25th May, 2016 should be confirmed as a correct record and signed by the Chair (proposed Cllr Swan/seconded Cllr Wardell).

16/177 Co-option of Councillors: none

16/178 Police Report: - There was no Police representation, but a Police Report had been circulated.

16/179 Public Participation: Cllr Lisseter referred to items 13d and 24j and reported the Planning Inspector had made no material changes to the CRA-B allocation. It was noted Ward Councillors would support any concerns the Parish Council had in relation to the development of the land.

Councillors were informed about the next Phase of the Williamsfield Development. It was noted there was the opportunity for accompanied site visits, by appointment, to inspect the area proposed.

16/180 Planning Matters: The following Notices of Decision were noted:-

- (a) **16/00823/STVAR** – Variation of Condition 5 (open storage) of planning permission 05/06074/STPLF to allow the yard to be used for the permitted purpose and also Use Class B8 - haulage and storage by an adjoining occupier - Land North West of The Tower, Beverley Road, Hutton Cranswick, East Riding of Yorkshire – **Approved – 5 Conditions.**
- (b) **16/00562/PLF** - Erection of a single storey extension to rear, internal alterations, construction of glazed link to rear, alterations to existing garage to provide additional living accommodation - Ivy House, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – **Approved – 3 conditions.**

Signed.....Date.....

- (c) **16/00563/ PLB** - Erection of a single storey extension to rear, internal alterations, construction of glazed link to rear, alterations to existing garage to provide additional living accommodation - Ivy House, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – **Approved – 3 conditions.**

16/181 Planning Applications:

- (a) **16/00562/PLF** - AMENDED SCHEME - Erection of a single storey extension to rear, internal alterations, construction of glazed link to rear, alterations to existing garage to provide additional living accommodation at Ivy House, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Application type: Full Planning Permission
- (b) **16/00563/PLF** - AMENDED SCHEME - Erection of a single storey extension to rear, internal alterations, construction of glazed link to rear, alterations to existing garage to provide additional living accommodation at Ivy House, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Application type: Listed Building Consent.
- (c) **16/01668/PLF** - Erection of single storey extension to side and rear - 3 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR - Application type: Full Planning Permission.
- (d) **16/01502/REM** - Erection of 11 dwellings following outline permission 14/02478/OUT (Appearance, Landscaping, Layout and Scale to be considered) - J B Foreman, Foremans Storage Land, Main Street, Hutton Cranswick, East Riding of Yorkshire – Application type: Approval of Reserved Matters.

Resolved—No Objections to the above applications (proposed Cllr Wardell/seconded Cllr Sibley-Calder)

16/182 Representatives' reports:

Hutton Cranswick in Bloom: Cllr Mrs Simpson reported preparation for the Yorkshire in Bloom 2016 judging date of Monday 18th July, 2016 was progressing well. Donations and support had been received from local businesses in particular Alan Redman Building Services, Broach Hill Garage Ltd and Williamsfield Developments Ltd. The 5 Special Categories would be judged in the morning with a tour of the village in the afternoon. Councillors were asked to consider the provision of a 'No Parking' sign on the area of grass at the junction of Church Lane/Mill Street in Hutton.

Pond: Cllr Sibley-Calder gave an update on work recently carried out on the pond.

- 16/183 Play Area:** Cllr Poolford reported the drainage works were due to commence in early July. A number of maintenance items were considered and it was **Resolved** – (a) not to approve a quotation for new Honeycomb Lawn rubber matting but to explore an alternative safety surface, (b) to approve the installation of strimmer guards and (c) arrange for the replacement of the round litter bin (proposed Cllr Scullion /seconded Cllr Sibley-Calder).

- 16/184 Community Safety Strategy:** it was noted that as part of the public safety measures being put in place for the Village Show, an application was to be submitted to East Riding of Yorkshire Council to close Hobman Lane between the junctions with Londesborough Road and Main Street and the whole extent of The Green. Other measures included obtaining Public Liability insurance and preparing risk assessments to cover the event. Cllr Scullion would alert cyclists to the road closure. Cllr Thompson agreed to make arrangements for the removal of an old metal cattle feeder from Centenary Wood.

Signed.....Date.....

16/185 Clerk's report:

- (a) **Update on the request to enter into a deed of access to 14 The Green, Cranswick:** - it was noted the Deed had been completed and the fee received.
- (b) **Update on the state of the highway on Sheepman Lane:** - it was noted the East Riding of Yorkshire Council would monitor the condition of the Lane through their routine inspections.
- (c) **Update on the Notice of Public Rights and Publication of Unaudited Annual Return:** it was noted the clerk had complied with the legal requirements in that the Annual Return was available to the public.
- (d) **Update on Planning Application 14/02093/OUT re. The Green:** it was **Resolved** that a letter be sent in line with advice from Counsel and seek clarification regarding the ownership dispute mentioned in the East Riding Local Plan Allocations Document (proposed Cllr Wardell/seconded Cllr Thompson).
- (e) **Update on the photographic competition:** it was noted proposals for a Hutton Cranswick postcard and information leaflet would be presented to the next meeting.

16/186 Garden Allotments: it was noted the security works (minute 16/084) would commence in mid-July.

16/187 HCSRA Report: Pitch 14 had been re-seeded. Cllr Wardell was exploring the potential of a grant towards the purchase of grass cutting and care equipment. Forthcoming events included; a mobile skate park on 30th June; a quiz on 15th July; and a barn dance on 20th August.

16/188 Centenary Wood: No issues to report.

16/189 Gatehouse lake facility: it was noted a litter bin was being provided by East Riding of Yorkshire Council and **Resolved** to (a) arrange repairs to damaged fencing, deck boards and make safe wheelchair access to water edge barriers and (b) to defer consideration of the future Strategy for the Lake to the next meeting (proposed Cllr Wardell / seconded Cllr Thompson).

16/190 War Memorial: No issues to report

16/191 Request for financial assistance from Hutton Cranswick Childminding Group: - **Resolved** – to award a grant of £650.00 as requested (proposed Cllr Simpson/seconded Cllr Swan).

16/192 Working Groups - it was **Resolved** to appoint representatives as follows:-

- (a) Parish Path – Cllr Poolford and Cllr Richardson.
- (b) Gatehouse Lake– Cllr Poolford and Cllr Richardson.
- (c) Village pond – Cllr Richardson and Cllr Sibley-Calder.
- (d) Village Show – Cllr Mrs Johnson.

16/193 2016-2018 National Salary Award for clerks and other officers – it was **Resolved** – to adopt the new pay scales agreed by the National Joint Council for Local Government Services (proposed Cllr Wardell/seconded Cllr Thompson).

Signed.....Date.....

16/194 Neighbourhood Planning ‘Lessons Learned’ Event – it was noted Cllr Thompson and the clerk would attend the event planned for the 19th July at the Pocklington Arts Centre.

16/195 Payment of accounts

Cheque no	Name	Details	VAT (£)	Total (£) Inc. VAT
Auto Payment	Dee Atkinson and Harrison	Management Fee	31.34	188.04
2980	HC Methodist Chapel.	Hall hire 22/06/2016 @ £7ph		14.00
2981	T.Eling.	Grass cutting in May	86.40	518.40
2982	G. Simpson	Prize re photographic competition		50.00
2983	npower	Electricity charges: 22/2/16 to 25/5/16	1.51	31.68
2984	T.Eling.	Cutting footpaths in May.	108.40	650.40
2985	HMRC	PAYE/NIC Liability 06/04/2016 – 05/07/2016		261.20
2986	Autela Limited	Payroll Services - April 2016 – June 2016		30.00
2987	Administration	Salary and expenses		366.60
2988	P.A.Watson	Repairs to seats		475.00
Total			227.65	2585.32

Resolved –to approve payment of the above invoices (proposed Cllr Poolford /seconded Cllr Wardell).

16/196 Correspondence: - the following correspondence was noted:-

- (a) Introductory letter from Ward Councillor Paul Lisseter.
- (b) CPRE East Riding AGM 2016 – 1st July, 2016.
- (c) Notification from the Secretary of State that the deadline for the decision on the White Rose Carbon Capture and Storage Project has been extended to 31st August, 2016.
- (d) Promotion of under claimed Council Tax Discounts by East Riding of Yorkshire Council.
- (e) Joint letter from Field in Trust and The Royal British Legion regarding The Centenary Fields Programme
- (f) ERNLLCA Newsletter May, 2016.
- (g) Station Adoption in Northern – representatives from In Bloom were to attend a drop-in event.
- (h) Library and Multi Service Centres Consultation.
- (i) Extension of car parking at St. Peter’s Church, Hutton.
- (j) East Riding Local Plan - Allocations Document Inspector’s Report with Main Modifications.
- (k) Invitation to the NHS Annual General Meeting - 30 June 2016.

16/197 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved - that the public were invited to leave the meeting (proposed Cllr Simpson/seconded Cllr Swan).

16/198 To review the agricultural holdings tenancies and management arrangements: - it was noted that further to minute 16/170 a new farm business tenancy had been let for the Southburn Road/Beverley Road allotment. Cllr Thompson informed Councillors the process to transfer the Entitlements to the new tenant had commenced. It was **Resolved** to (a) accept quotations to carry out essential maintenance works to the internal ditches and (b) present to the next meeting a draft policy and proposals for the re-letting of farm allotments (proposed Cllr Wardell/seconded Cllr Poolford).

16/199 Next Meeting: - 27th July, 2016 at 7.00 pm at the Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the meeting closed at 8.55 pm.

Signed.....Date.....